

PROJECT INVENTORY CONSERVATOR – TEMPORARY ASSIGNMENT

We are seeking an experienced photograph or paper conservator for a general inventory of the Museum's collection of photography and works on paper. The Project Inventory Conservator will collaborate with members of the conservation department in the respective disciplines as necessary. This full-time position will work directly with an inventory team to view works in the collection and compile reports on condition. This temporary position will begin in January 2009 and will be a 12-month assignment with possible extension.

Supervisory Responsibilities:

There are no direct reports associated with this position.

Key Responsibilities:

- Assess condition of photographs and works on paper.
- Make housing, storage and treatment recommendations.
- Verify dimensions of works in the collection.
- Identify the photographic process used by artist.
- Take documentation photographs.
- Data entry into collections management software (TMS).

Qualifications and Requirements:

- Successful completion of a recognized conservation training program with at least two years of postgraduate experience or equivalent.
- Interdisciplinary experience, as well as experience with modern and contemporary art would be advantageous.

- Knowledge of both historical and contemporary photography processes as well as knowledge of the care and handling of works of art on paper.