

BASIC INFORMATION (ALL FIELDS ARE REQUIRED)

NAME

PERMANENT ADDRESS

.....

CURRENT MAILING ADDRESS

.....

E-MAIL

PHONE

DO YOU REQUIRE VISA SPONSORSHIP?

EDUCATION

COLLEGE/UNIVERSITY

MAJOR

MINOR

GPA OR EQUIVALENT

DATES OF ATTENDANCE

GRADUATE SCHOOL

COURSE/MAJOR

THESIS TOPIC

DATES OF ATTENDANCE

INTERNSHIP PREFERENCES

Which cycle do you want to start in?

- SUMMER (MAY 15–AUGUST 15) FALL (SEPTEMBER 15–DECEMBER 15)
 SPRING (JANUARY 15–APRIL 15) ACADEMIC YEAR (SEPTEMBER 15–APRIL 15)

Please check the duration you are applying for:

- 3 MONTHS 6 MONTHS ACADEMIC YEAR

Please number in order of preference up to three positions in which you are interested.

A list of department descriptions is available at www.guggenheim.org/internships.

- | | |
|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> ABU DHABI–CURATORIAL | <input type="checkbox"/> HUMAN RESOURCES |
| <input type="checkbox"/> ARCHIVES AND LIBRARY MANAGEMENT | <input type="checkbox"/> INFORMATION TECHNOLOGY |
| <input type="checkbox"/> ART SERVICES AND PREPARATION | <input type="checkbox"/> LEGAL |
| <input type="checkbox"/> ASIAN ART–CURATORIAL | <input type="checkbox"/> MAJOR GIFTS–DEVELOPMENT |
| <input type="checkbox"/> BUSINESS LICENSING | <input type="checkbox"/> MARKETING |
| <input type="checkbox"/> CONSERVATION | <input type="checkbox"/> MEMBERSHIP |
| <input type="checkbox"/> CURATORIAL | <input type="checkbox"/> OFFICE SERVICES AND
FACILITIES MANAGEMENT |
| <input type="checkbox"/> DEVELOPMENT | <input type="checkbox"/> PHOTOGRAPHY |
| <input type="checkbox"/> DIRECTOR'S OFFICE | <input type="checkbox"/> PUBLIC AFFAIRS |
| <input type="checkbox"/> EDUCATION (ADULT INTERPRETIVE PROGRAMS,
SCHOOL PROGRAMS, NEW MEDIA) | <input type="checkbox"/> PUBLICATIONS |
| <input type="checkbox"/> EXHIBITION DESIGN | <input type="checkbox"/> REGISTRAR |
| <input type="checkbox"/> EXHIBITION MANAGEMENT | <input type="checkbox"/> SPECIAL PROJECTS |
| <input type="checkbox"/> GRAPHIC DESIGN | <input type="checkbox"/> VISITOR SERVICES |

ADDITIONAL MATERIALS

1. COVER LETTER

Please explain your interest in the Solomon R. Guggenheim Museum, the internship program, and the departments you ranked above. Briefly state your goals and objectives in obtaining this internship and how this experience may inform your career plans or interests.

2. RESUME

Please include internship and work experiences, relevant academic courses, and computer and language skills.

3. TWO REFERENCES

Please provide two academic or professional references, either included in your application packet or mailed to us separately. If mailed separately, please include the names and contact information of these references in your application.

4. WRITING SAMPLE

Please include three to five pages demonstrating your writing ability, eg. an excerpt from a recent academic paper.

MAILING INSTRUCTIONS

All materials should be sent in duplicate (excluding the references). Please do not use paper clips, staples, or folders.

Mail your application to:

SOLOMON R. GUGGENHEIM MUSEUM—INTERNSHIP PROGRAM
1071 FIFTH AVENUE, NEW YORK, NY 10128-0173

QUESTIONS? Please e-mail internships@guggenheim.org. Visit www.guggenheim.org/internships to learn more about the internship program's Museum Culture Seminar component and view a full list of departmental descriptions.